ttp://gta.georgia.gov/psg/article/acquisition-and-use-telecommulmications-services-and-equipment

Topics:

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PM-04-002 Acquisition and Use of Telecommunications Services and Equipment

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1. Legislative Authority

In accordance with legislative intent set forth in O.C.G.A § 45-12-70 et. seq. and O.C.G.A § 50-25-4 (a) (10), the Office of Planning and Budget (OPB), in partnership with the Georgia Technology Authority (GTA) hereby promulgate the following Statewide policy.

O.C.G.A § 45-12-70 authorizes OPB to develop financial plans for the State, to coordinate the fiscal affairs of the State and to see that the financial resources of the State are used most efficiently. In 2000, O.C.G.A. § 50-25-4 (a) (10) invested GTA with the authority to ?set technology policy for all agencies except those under the authority, direction, or control of the General Assembly or statewide elected officials other than the Governor.? Additionally, in O.C.G.A § 50-25-1 agency means every state department, agency, board, bureau, commission, and authority but shall not include any agency within the judicial branch of state government or the University System of Georgia.

2. Statement of Policy

It shall be the responsibility of each State agency to manage and minimize the costs of using telecommunications services and equipment. This policy applies to all State departments, institutions, boards, bureaus, agencies, authorities, colleges and universities (all are which hereinafter referred to as ?agency? or collectively as ?agencies?). Each agency shall develop a telecommunications policy based upon the guidelines established in this statewide policy. Agencies will be responsible for maintaining adequate documentation to ensure that these guidelines and criteria have been met.

3. <u>Definition of Terms</u>

The terminology contained within this document is in accordance with Webster?s Dictionary except for the terms specifically defined in this section.

Usage Sensitive Services ? Those services whose recurring charges are based on a per unit measure such as minutes used or per occurrence of use

• Examples include wireless Internet service, cellular airtime or 800 MHz with interconnect, roaming charges and long distance calling, where such services are charged on a per minute or per occurrence basis.

Wireless Device ? devices that receive and/or send transmission using wireless technology such as cellular or radio frequency (RF) signaling.

• Examples include cellular or PCS phones, blackberries, personal digital assistance with connectivity, two-way radios (traditional and trunked technologies) and pagers. These do **not** include cordless telephones or